

eProcedures

Procedures should be living documents not gathering dust

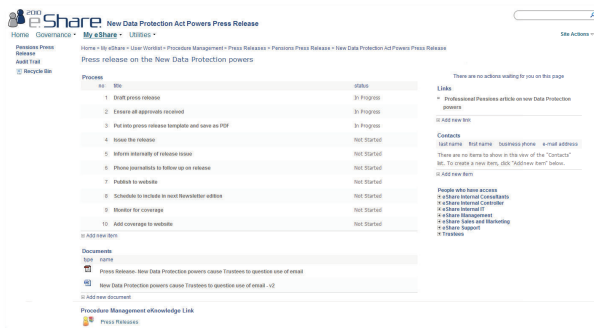
Be confident that procedures are being correctly followed, and that everyone is referring to the current versions with eProcedures

Ensure procedures are being actively followed

Creating a procedure is one thing, ensuring the latest version is actively followed is much more challenging - risking inefficiency and failures.

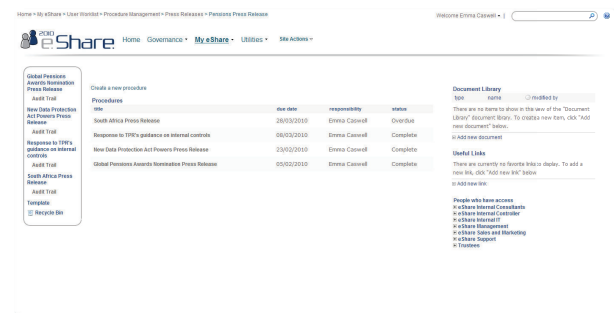
Make it easy to refer to procedures and they will be more actively followed.

eShare makes your procedures accessible, relevant, up-to-date and easy to follow.



"It's not a burden, it's simply a more effective way of working for all. It helps all of us do our jobs better, quicker and the members ultimately benefit."
- Phil Quincey, Bayer CropScience

Following procedures and processes is not a burden with eProcedures:



- Ensure everyone always uses the latest version with an active register
- Make it easy to record all instances for future review with instance workspaces
- Enable collaboration and ownership of instances and procedures to be easily identified
- Store all associated information together for ease of use
- Set reminders for reviews to ensure your procedures remain current

A Complete Governance Solution

Combine eProcedures with our other modules to create a complete solution to meet all your governance needs. Available modules include: **eMeetings**, **eKnowledge**, **eControls**, **eDecisions**, **eView**, **eAppoint** and **Trustee Training**.



How eProcedure benefits you

The recording of all procedure instances and outcomes is simplified

Audit trails to all instances available

Procedure checklists ensure consistency and accuracy

All procedures are easily accessible and updatable

Previous instances are stored to be referred to in the future

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